



Mark Stephens  
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# ADVICE NOTE

## No. 2 Building Commencement Notice

It is a legal requirement under the Building Control Regulations (Part II 1997), that you give the relevant Town or County Council notice that you are carrying out building development<sup>1</sup>.

This notice needs to be not less than 14 days and not more than 28 days before the commencement of the works.

The Form of Commencement Notice for Development is available from the relevant Town or County Council.

Currently the fee for a commencement notice for a single house or extension is €30 made payable to the local authority.

Note that the Building Commencement Notice signifies to the Local Authority that works are commencing and may signal the issuing of required payment of any development fees set out in your Planning Permission.

1. Development includes making a material change of use.

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